
Policy Name:	ASPS Council of Representatives Provisional Participation Policy
Background / Purpose:	This policy sets forth interim measures defining the terms and conditions for participation in the Council of Representatives on a provisional basis. It augments the requirements outlined in the Society's Bylaws and the Council of Representatives Standard Operating Procedure. This policy primarily relates to participation in the Subcouncil of State and Regional Societies and the Subcouncil of Subspecialty Societies.
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Program Area or Business Line	Governance
Policy Sponsor (Staff Officer):	Gina McClure, Senior Vice President and Chief Operating Officer and Executive Director of PSF
Approving Body:	ASPS Board of Directors
Authorized Signatory:	Gregory A. Greco, DO, FACS, ASPS President
Effective Date of Policy:	March 2023
Next Review Date:	January 2025

ASPS Council of Representatives Provisional Participation Policy

Introduction

The American Society of Plastic Surgery (“ASPS” or “Society”) developed the concept of the Council of Representatives (“COR” or “the Council”) in an effort to engage Society members at the grassroots level and to identify potential solutions to concerns common to state, regional, and subspecialty societies and various member groups within ASPS.

In recommending the criteria for admission to the Council of Representatives and its three Subcouncils, the ASPS Board/EC Composition Task Force considered that the requirements should be sufficiently stringent to limit participation to those organizations with which ASPS has established relationships either through collaborative advocacy efforts, educational efforts, or efforts to improve the practice of plastic surgery.

ASPS Bylaws state, “Admitted State and Regional Societies must be comprised of at least ninety percent (90%) Active and Life Active Members of the Society,” and “Admitted Subspecialty Societies must be comprised of at least ninety (90%) Active and Life Active Members of the Society, or otherwise be contractually affiliated with the Society as approved by the Board of Directors.”

Calculation of the 90% Active and Life Active Member Requirement

In order to calculate whether an applicant is comprised of at least ninety percent (90%) Active and Life Active Members of ASPS, a roster of the applicant’s Active and Life Active members will be submitted to ASPS for comparison against the ASPS Active and Life Active Member roster. At least ninety percent (90%) of those appearing as Active or Life Active members of the applicant must be Active or Life Active members of ASPS. In the event that the category descriptions of membership of the applicant society do not correspond exactly with those of ASPS (e.g. the applicant does not have Active or Life Active membership categories), the members of the applicant society entitled to vote at its annual business meeting shall be the controlling roster for comparison purposes in calculating whether the 90% threshold has been met with respect to the applicant.

Provisional Admission

A. Subcouncil of State and Regional Societies

Subject to approval by the ASPS Board of Directors, state and regional societies that applied for admission to the Subcouncil of State and Regional Societies in January or February 2023, and either do not have the requisite 90% of Active and Life Active members, or have not yet provided the breakdown of their members by category (or voting rights), shall be admitted to the Subcouncil of State and Regional Societies on a provisional basis through the Grace Period (defined below), unless full compliance with membership requirements are met earlier. State and Regional Societies accepted on a provisional basis have full voting rights in the Subcouncil during the Grace Period.

B. Subcouncil of Subspecialty Societies

Subject to approval by the ASPS Board of Directors, subspecialty societies that applied for admission to the Subcouncil of Subspecialty Societies in January or February 2023 that are not contractually affiliated with ASPS, and either do not have the requisite 90% of Active and Life Active members, or have not yet provided the breakdown of their members by category (or voting rights), shall be admitted to the Subcouncil of Subspecialty Societies on a provisional basis through the Grace Period (defined below), unless full compliance with membership requirements are met earlier. Subspecialty societies accepted on a provisional basis have full voting rights in the Subcouncil during the Grace Period.

C. Grace Period

Societies admitted on a provisional basis shall have until January 31, 2025 (the “Grace Period”) to provide membership rosters to demonstrate the required percentage of ASPS Active and Life Active members consistent with this Policy.

Awarding of Delegates

All state, regional and subspecialty societies, including those admitted on a provisional basis, shall be allotted delegates according to the number of ASPS Active and Life Active members on their rosters.

Rights and Responsibilities of Delegates from Societies Admitted on a Provisional Basis

Delegates from societies admitted to the Council of Representatives on a provisional basis shall have all the rights and responsibilities applicable to Delegates from state, regional and subspecialty societies that were admitted on a non-provisional basis, including the right to vote as a member of the Subcouncil, to run for election, to serve in their Subcouncil leadership, and to participate in the election of their Subcouncil’s Representative to the ASPS/PSF Nominating Committee.

Designated Alternates from societies admitted to the Council of Representatives on a provisional basis shall have all the rights and responsibilities applicable to Designated Alternates from state, regional and subspecialty societies that were admitted on a non-provisional basis.