To locate your individual CME record, please follow the below steps:

- 1. Please visit <u>https://www.plasticsurgery.org/for-medical-professionals</u>
- 2. Click on Account Log In in the upper right corner



3. New Log-In Screen will appear as follows:



# Sign in with your <sup>▶</sup> PlasticSurgery.org User Name and Password to continue.

ASPS EdNet and AMP logins can also be used to access PlasticSurgery.org.



PlasticSurgery.org account							
Username ssample@plasticsurgery.org	A						
Password Forgot Password	в						
Remember my username on this device       Create New Account       Login	С						
Contact Us							

- a) Enter your Username. (ASPS contact email address).
- b) Enter your password. (If you haven't already personalized your password; please use your ASPS ID # )
- c) Click **Login** button.

MEMBER DASHBOARD:

Once logged into your account you will see the below DASHBOARD. The illustration below provides a CME Summary section and a Quick Links section to the CME section.



To add CME's to your account, simply Click on the CME>Summary – "SUBMIT CME" or on the Quick Links section "SUBMIT CME"

- 1. Complete all fields of the form.
- 2. When all fields are completed, click on "Submit CME" .

### PLEASE NOTE THE FOLLOWING:

- All ASPS Meeting credits will automatically be uploaded to your CME statement 4-6 weeks after the completed CME evaluation.
- All self-reported CME is immediately available in your CME Statement.
- Please keep record of any AMA PRA Category 1 credits obtained (certificates/letters of attendance) as documentation of these credits earned may be requested.

# Submit CME

	CME SUBMISS	ION FORM
E	All fields required	d.
	Start Date	Start Date
	End Date	End Date
	Title of Activity	Title
	Type of Activity	Enduring material (online activity, dvd activity)
	CME Category	1 2
	Accredited Provider	Accredited Provider ASPS will automatically upload programs accredited by ASPS, CSPS, NWSPS and SESPRS. To avoid duplications, do not upload those activities yourself. ASPS will no longer automatically upload programs accredited by ASAPS as of December 1, 2018.
	CME Credits	CME Credits
	Patient Safety Credits	Patient Safety Credits Enter '0' if you have not earned any Patient Safety Credits.
	Plastic Surgery Credits	Plastic Surgery Credits Enter '0' if you have not earned any Plastic Surgery Credits.
	City	Arlington Heights Your home city is acceptable.
	State	Illinois           Your home state is acceptable.
	Country	United States

Physicians are responsible for maintaining accurate personal records related to CME participation. Please maintain a permanent file of your certificates, transcripts, and other related information to document all of your continuing professional development efforts. Verification of activities and credits may be requested by various entities for auditing purposes.

Submit CME 🔿

Clear Form 🛍

### INSTRUCTIONS

ASPS members may submit the following information online:

- All AMA PRA Category 2 Credits™
- AMA PRA Category 1 Credits<sup>\*\*</sup> not automatically uploaded by ASPS. ASPS will upload credits for all ASPS-accredited activities. Look for "Directly provided by ASPS" or "Jointly provided by ASPS" and the society's logo - these activities are uploaded automatically.

Enter each Continuing Medical Education activity in the form. Only credits for a series of sessions within the same year-long CME activity (Regularly Scheduled Sessions/RSS, such as weekly Grand Rounds or M&M conferences) may be combined into one submission.

Before entering non-ASPS activities, please check the Accreditation Statement for each accredited activity to correctly identify the accredited provider awarding credit. The Accreditation Statement will read "The (name of accredited provider) is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians." This is not applicable (N/A) for AMA PRA Category 2 Credit\*\*\*activities, as accredited providers do not award credit for these activities.

#### Patient Safety CME Resources (pdf)

For your convenience, the following application forms are also available for submission to the American Medical Association (AMA). Instructions are contained within each item, or you may visit the AMA website for additional information.

AMA Physician Resources for CME

To view your CME Record, simply Click on the CME>Summary – "CME REPORT" or on the Quick Links section "CME REPORT"

- You can view your CME Report by: Current Cycle, Previous Cycle and Date Range
- 2. Additional options include:
  - a. Submit CME
  - b. Print your selection
  - c. Create a PDF of your CME
  - d. Earn CME



Course Sponsor	Date	Cat 1	Cat 2	Plastic Surgery Hours	Patient Safety Hours	
2021 In-Service Exam: Hand and Lower Extremity Module American Society of Plastic Surgeons	4/6/2021	7.5	0	7.5	1.5	Delete
Journal CME Article: Current Use of Cosmetic Toxins to Improve Facial Aesthetics American Society of Plastic Surgeons	3/23/2021	1	0	1	0.5	Delete
Journal CME Article: Update on Liposuction: What All Plastic Surgeons Should Know American Society of Plastic Surgeons	3/23/2021	1	0	1	0.5	Delete
Best of Hot Topics and Then Some American Society of Plastic Surgeons	3/22/2021	1	0	1	0.5	Delete
Fundamentals in Plastic Surgery at 2021 Spring Meeting BODY American Society of Plastic Surgeons	3/22/2021	1.25	0	1.25	0.5	Delete
Fundamentals in Plastic Surgery at 2021 Spring Meeting BREAST American Society of Plastic Surgeons	3/22/2021	4.5	0	4.5	1.75	Delete
Spring Meeting 2021 American Society of Plastic Surgeons	3/20/2021	13	0	13	6	Delete
Spring Meeting 2021 American Society of Plastic Surgeons	3/20/2021	13	0	13	6	Delete